

RENUMBERING OF PREVIOUS BOARD MEETINGS

Date of BOG Meeting	Old Number of BOG meeting	Renumbered BOG meeting	Venue	Year	Authority
July 20, 2009	BOG/2009:02	BOG/13	New Delhi	2009	APPROVAL OF THE BOARD OF GOVERNORS VIDE AGENDA ITEM NO. BOG/24/16(i) OF BOG MEETING HELD ON JULY 24, 2013

PDPM
Indian Institute of Information Technology,
Design & Manufacturing Jabalpur

Minutes of the Second Meeting of the Board of Governors 2009
held on July 20, 2009 at 4.30 pm in the Conference Room,
First floor, C Wing - MHRD, Shastri Bhawan, New Delhi

Members Present:

1. Shri A.K. Singh
Chairman, Board of Governors,
PDPM-IIITDM Jabalpur
Chairman
2. Professor H.P. Dikshit,
Director General,
SGG&PA, Bhopal
Member
3. Professor M.K. Harbola,
Professor, I.I.T. Kanpur
Member
4. Shri Anurag Jain,
Secretary to CM and
IT Secretary, Govt. of M.P., Bhopal
Member
5. Shri S. Mohan,
Director (Finance)
MHRD, New Delhi
(representing FA,
MHRD)
6. Professor Aparajita Ojha,
Director(in charge), PDPM-IIITDM
Jabalpur
Member
7. Shri Ashok Thakur,
Additional Secretary,
MHRD, New Delhi
Member
8. Shri R. Bhattacharya,
DR, PDPM-IIITDM Jabalpur
Actg. Secretary
9. Shri T.S. Anand,
AEE, PDPM-IIITDM Jabalpur
Special Invitee

Chairman welcomed the members and requested the Director to commence the meeting.

- The Director welcomed all the members of the Board of Governors and presented the following overview report.
- **Deemed University conferment to the Institute on June 24, 2009 by MHRD on the recommendation of the UGC.** The Central Govt. has declared the Institute as a 'Deemed-to-be-University' under the de Novo category provisionally for a period of five years, with effect from academic year 2005-06 subject to the conditions mentioned in **Annexure BOG/2009/2-I.**
- **Faculty Selections.** The Institute held faculty selection interviews in the disciplines – Computer Science and Engineering, Electronics and Communication Engineering and Mechanical Engineering, Physics and Mathematics. Offers have been given to 15 persons. Those who were about to submit their Ph. D. or had already submitted their Ph. D. but defence/Viva-voce examination was due, have been offered the posts of Lecturer against the posts of Assistant Professors. Further one associate professor and one assistant professor have been promoted to the post of Professor and associate professor respectively. Seven persons have also accepted the offers and two have joined the Institute. Rest of them will be joining in the next semester. Details appear in **Annexure BOG/2009/2- II.**
- **First batch passed out in 2009.** First batch of undergraduate students admitted in July-August 2005 has passed out in the month of May, 2009. Due to global recession, the placement has been not been good.
- **IIIT Japan collaboration.** MHRD has sent a letter to Japan Embassy accepting their conditions of gift of OKUMA CNC machines with payment of transportation cost, custom duty and other expenses by the Institute. Seven students' internships in Japanese companies Hitachi, Toshiba and Amada have been successfully completed. Prof. Aparajita Ojha and Prof. Puneet Tandon have been invited by the Japan Govt. to hold discussions on academic matters and to participate in the consortium meeting during July 25-31, 2009. Senate has cleared the proposal of the Institute to sign a Memorandum of Understanding for academic collaboration between Kanagawa Institute of Technology, Kanagawa, Japan and PDPM IIIT DM Jabalpur.
- **Establishment of a Placement Cell.** The Institute has initiated the process of establishing a full-fledged placement cell this year. An advertisement has been floated for appointment of a placement officer on contract basis for a period of two years initially. The formalities of appointment will be completed by July 22, 2009. Further, negotiations are on for hiring a placement agency also.
- **Shifting to the New Campus.** Institute is presently running from the premise of Jabalpur Engineering College. Since the Core Lab Complex (CLC) has been constructed and two wings of one hostel are nearing completion, the Institute has planned to shift to its own campus by July 15, 2009. As an ad-hoc arrangement, false partitions have been created in CLC for lecture halls, labs, library, class rooms, faculty offices and administrative wing.

- **Campus Construction Work** Hall of Residence - 2 has been started from March 2009 and the progress is satisfactory. However, the construction work of the first hostel - Hall of Residence - 1, which was to be completed in January 2008, has been extremely slow and presently the contractor is able to finish and handover only two wings out of six. This had led to a chaotic situation and the Institute has decided to continue with the present arrangement of accommodating students in four other hostels outside the campus, in addition to utilizing the two wings of the Hall of Residence - 1. For transport, buses will be operated on hired basis. Further, progress of electric substation will be completed by July, 2009 as informed by the Institute engineer Shri Anand.
- **IIT DM became admission centre for CCB.** From the current academic session, the Institute started playing the role of admission centre for Central Counselling Board. Dr. Tanuja Sheorey, Associate Professor was the Admission Centre In-Charge.
- **Students' achievements.** From the first batch of undergraduate students, nine have been selected for PG programmes of US, Europe and Japan Universities with scholarships, two have been admitted to IIM Shillong and BIM, Trichy through CAT, four got admissions in IITs for PG programmes and eleven students got job offers with highest pay package of Rs. 5.00 lakhs per annum. Six more students have been screened for interview round for PG programme with scholarships in Japanese universities.

The Board members expressed their contentment and desired that the Institute should take all possible steps to fulfill the conditions imposed by the UGC. The considerable increase in faculty strength of the Institute was appreciated. One of members suggested that for future, it would be better if a brief description of area of specialization of new faculty be also given. For the campus construction, it was opined that the Institute should now get the work done at an accelerated pace with multiple works to be performed in parallel. It was also suggested that the institute may take services of Government agencies / departments such as CPWD, Edcil etc. to augment the pace of work. The Board members took note of other issues and expressed their satisfaction over the progress on various fronts. Further it was decided to give a notice to the Contractor of Hall of Residence - 1 to complete his work by the end of August, 2009 otherwise the Institute would take action to foreclose the work.

BOG/2009:02.03 Confirmation of the Minutes of the Meeting held on March 23, 09

The Board confirmed the Minutes of the BOG/2009/ First meeting held on March 23, 2009 with the following modifications.

- (a) Last page, last line of the minutes be read as - 'The meeting was concluded with a vote of thanks to the Chair' in place of 'The meeting was adjourned with a vote of thanks to the Chair.'
- (b) Last page paragraph 1. Following line to be added after item (ii)

"(iii) Senate manuals of the procedures and guidelines for the Bachelor of Technology Programme and post graduate programme were approved."

BOG/2009: 02.04

Recommendations of the Finance Committee Meeting held on July 20, 2009

The Board accorded its approval to the recommendations made by the Finance Committee in its meeting held on July 20, 2009 at 2.30 pm. Minutes of the meeting are enclosed as Annexure BOG/2009/2- III.

Regarding the Annual Accounts of the Institute, it was decided that the Director should get the accounts approved by the Chairman for submitting the same to the audit. The same may be ratified in the subsequent meeting of the Board. This will avoid un-necessary delay in initiating the audit process.

BoG/2009: 02.05

Recommendations of the Senate

The Recommendations of the meetings of Senate held on March 12 and July 10, 2009 were discussed at length.

The Board approved the recommendations made by the Senate in its meetings held on March 12 and July 10, 2009. Minutes of the meetings of the Senate held on March 12, 2009 and July 10, 2009 are given as Annexure BOG/2009/2- IV and Annexure BOG/2009/2-V respectively.

BoG/2009: 02.06

Confirmation of services of Professor Aparajita Ojha

The BOG took note of the proposal and decided to confirm the services of Prof. Aparajita Ojha as Professor with effect from December 7, 2007.

BoG/2009: 02.07

Extension of term of appointment of Professor (Mrs.) Madhumalati Adhikari at the Institute.

The Board approved the extension of the term of appointment of Professor Madhumalati Adhikari as an emeritus fellow upto December 2011 or she attains the age of 70 years whichever is earlier on the same terms and conditions as approved earlier by the Board.

BoG/2009:02.08

Ratification of the approval accorded by the Chairman on the recommendations of the Selection Committees for faculty positions

The Board ratified the approvals given by the Chairman (Please see Annexure BOG/2009/2-II).

BoG/2009:02.09

Ratification of the approval accorded by the Chairman on the Annual Report of the Institute for the period 2007-08

The Board ratified the decisions taken by the Chairman.

BoG/2009:02.09

Any other item with the approval of the Chair

(a) Appointment of Dr. Mukesh Kumar Roy as Assistant Professor

Dr. Mukesh Kumar Roy was offered a post of Assistant Professor at this institute vide an appointment letter No. PDPM-IITDM/2006/334 dated June 24, 2006 on the recommendation of the Selection Committee in its Meeting held on June 14, 2006. The recommendations were approved by the then Chairman, Board of Governors. The minutes of the said meeting read as under:

"The Selection Committee unanimously recommends Dr. Mukesh Kumar Roy be appointed on the post of Assistant Professor in the scale of pay of Rs.12000-420-18300 subject to the defence of Ph.D thesis. However, since he has submitted his Ph. D. thesis and has been waiting for the defence to be over and in view of the urgent requirement of the Institute, he be appointed as a Visiting Faculty on the consolidated salary of Rs. 21000/- for a one year term or his thesis defence whichever is earlier."

However due to possible oversight, the appointment letter was issued to him straight away for the position of Assistant Professor, without mentioning the above condition. The condition was never brought to the knowledge of Dr. Mukesh Kumar Roy. Further he has been awarded the degree of Ph.D from IIT Kanpur and has also completed his probation period. It is therefore proposed that the Board may kindly approve his appointment for the post of Assistant Professor w.e.f. July 07, 2006 (Date of his joining).

The Board members discussed the issue and decided that since Mr Mukesh Kumar Roy was given appointment letter for Assistant Professor and has already been getting the salary of Assistant Professor, it would be against the natural justice to recover the differential amount at this stage. The Committee decided that no recovery be made and he may be given all the benefits of the regular scale of Assistant Professor from date of his appointment. Committee further directed that such errors should not recur in future.

(b) For Approval of the list of students for the award of degree

A list of students recommended by the Senate, for award of degrees of Bachelor of Technology and Master of Technology was presented by the Director for the kind approval of the Board.

The Board approved the list of students for the award of degree. Approved list is given in Annexure BOG/2009/2- VI.

(c) For approval of degree format

A format of the degree was presented by the Director for the kind approval of the Board. The Board approved the degree format after some minor changes. The approved format is given in **Annexure BOG/2009/2- VII.**

(d) For approval of list of students for award of various gold and silver medals as recommended by the Senate.

A list of students recommended by the Senate, for award of gold and silver medals of the Institute was presented by the Director for the kind approval of the Board. The Board approved the list for award of gold and silver medals. The approved list is given in **Annexure BOG/2009/2- VIII.**

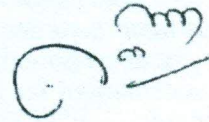
(e) Deputy Registrar Shri Raghunath Bhattacharya to be permitted to act as Registrar for the purpose of convocation 2009 and sign on the degrees of the students as Registrar of the Institute.

in view of the fact that the Institute has no registrar, the Board accepted the proposal of the Institute to confer the power to act as the Registrar to the Deputy Registrar of the Institute, Shri Raghunath Bhattacharya, as a special case for the Convocation 2009. He was also permitted to sign on the degrees of the qualified students as Registrar.

(f) Urgent / Routine Matters to be resolved by circulation.

Some of the members suggested that certain matters may need immediate action or may be routine matters but require approval by the Board in specified time period. Such matters may be deliberated and resolved through circulation.

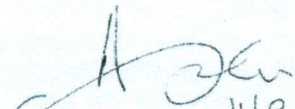
Board accepted the proposal of resolution of certain matters by circulation.



Raghunath Bhattacharya
Acting Secretary

Aojha
9-9-2009
Aparajita Ojha
Director

Approved


11/9/2009
(Shri A.K. Singh, Chairman)